



**SPECIAL MEETING
OF THE BOARD OF DIRECTORS**

Thursday, February 20, 2014 – 5:30 p.m.

Ledge Light Health District, 216 Broad St., New London, CT

Present: Chair K. Sistare, Vice-Chair J. Massett (by phone), Secretary S. Vincent, C. Devendittis, B. Gerrish, M. Grace, K. Nogacek, J. Schmidt, L. Thomas, Director of Health B. Salsbury and J. Muggeo.

Minutes - Adopted

- I. CALL TO ORDER: Chair Sistare called the meeting to order at 5:33. He welcomed new East Lyme representative Joyce Schmidt and Board Members introduced themselves.
 - a. Adoption of the Meeting Minutes of 11/14/13: M. Grace moved approval of the meeting minutes of 11/14/13 as presented. S. Vincent seconded the motion which was approved unanimously. K. Nogacek moved approval of the 1/9/14 minutes. M. Grace seconded the motion which was approved unanimously. Later in the meeting K. Nogacek moved that the Board reconsider approving the January minutes as there was not a quorum present so there was technically not a meeting held. M. Grace seconded this motion which was approved unanimously.
- II. PUBLIC PARTICIPATION: none
- III. STAFF PRESENTATION: none
- IV. REPORT FROM THE CHAIRPERSON: Chair Sistare said he had nothing to report.
- V. COMMUNICATION FROM BOARD MEMBERS: C. Devendittis reported that three food service establishments in NL had closed during the previous month.
- VI. REPORTS FROM SUBCOMMITTEES
 - a. Personnel: J. Massett discussed the Director's evaluation; forms will be distributed to Board members and should be returned to her.
 - b. Finance: none
 - c. Bylaws: none
 - d. Health Equity: none
- VII. REPORT FROM THE DIRECTOR OF HEALTH: B. Salsbury submitted his report in advance of the meeting (attached) and answered questions and comments.
- VIII. FINANCIAL REPORTS: J. Muggeo distributed and reviewed the financial report.
- IX. NEW BUSINESS
 - a. Authorization of DPH Yearly Signature Authority for 2014 Contracts and Amendments: M. Grace read and moved approval of the following:

Resolved; that the District Director of Health be authorized to negotiate and sign contracts with the Department of Public Health and to negotiate and sign any future contract amendments, February 20, 2014 – December 31, 2014.

C. Devendittis seconded the motion which was approved unanimously.

XI. ADJOURNMENT: M. Grace moved adjournment at 6:02. S. Vincent seconded the motion which was approved unanimously.